

**MINUTES
LASALLE-PERU TOWNSHIP HIGH SCHOOL DISTRICT #120
FINANCE COMMITTEE MEETING
MONDAY, AUGUST 7, 2023, 3:30 P.M.**

CALL TO ORDER

Mr. Merboth, Committee Chair, called the meeting to order at 3:45 p.m.

ROLL CALL

PRESENT: Mr. Matt Merboth, Committee Chair, and Mrs. Carol Alcorn

ABSENT:

OTHERS IN ATTENDANCE: Dr. Steven Wroblewski, Superintendent Mrs. Lori Whalen, Business Manager, and Mrs. Jennifer Riva, Board Secretary

VIA TELEPHONE: Mrs. Taliani

REVIEW/APPROVE THE MEETING MINUTES FROM THE MAY 15, 2023, AND JUNE 15, 2023, COMMITTEE MEETINGS

MOTION by Mrs. Alcorn seconded by Mrs. Taliani to accept to recommend the Board of Education approve the meeting minutes from May 15, 2023, and June 15, 2023, as presented. Voting Aye: Mrs. Alcorn, Mrs. Taliani, and Mr. Merboth. Voting Nay: None. **The motion carried.**

MONTHLY FINANCIALS

Dr. Wroblewski presented the June Revenue and Expenditure report, 100% of fiscal year completed. Nothing out of the ordinary. Mrs. Whalen discussed Cash and Investments as of June 2023, Investment Accounts, and the Cash Flow Statement with nothing out of the ordinary.

FY 2024 DISTRICT BUDGET PREPARATION UPDATE :

Dr. Wroblewski and Mrs. Whalen presented the FY2024 tentative budget summary. They discussed ending fund balances for FY2023 in comparison to FY2022. We have a projected overall surplus in the operating funds for FY2024.

SUMMER PROEJCTS UPDATE

Dr. Wroblewski shared the following updates with the committee:

1. L-P Sports Complex Phase II: The turf has been installed on the soccer field, underground plumbing and electric installation in progress at the concession building, and plumbing will be installed this week in the bathrooms. Dr. Wroblewski shared the following change orders for committee review and approval to submit to the Board.

Byrne and Jones:

- a. CO #7, Addition of Two Single-Barrel Batting Cages (Softball Fields) – \$166,000.00
- b. CO #8, Baseball Warning Track Addition – \$126,430.00
- c. CO #9, Purchase of ABI Force Infield Groomer, and Laser Grader – \$28,000.00

Vissering:

- d. CO #2, Installation of Wall Hung Toilets and Carrier – \$3,954.85
- e. CO#3, Additional conduit and power for PA system and future security system - \$11,643.43

Tieman Builders:

- f. CO#1, Replacement of soffit lights (Soccer Storage Building) and addition of soffit lights (Soccer Storage Building Addition) – TBD, Mr. Tieman was on vacation last week.

MOTION by Mrs. Alcorn, seconded by Mrs. Taliani, to accept to recommend the Board of Education approve the change orders, as presented. Voting Aye: Mrs. Alcorn, Mrs. Taliani, and Mr. Merboth. Voting Nay: None. **The motion carried.**

2. Auto Shop Phase III Renovation: Overhead doors and window treatments delayed due to ordering issues. Project in progress.
3. Nurse's Office Renovation: Construction is complete. Bay dividers will be delivered and installed later this week. The new lift table for the Therapy Room will not be delivered this week as projected, so rush charges for the order will be regained.
4. Stadium Concrete Repair: High priority repairs to handrails and steps have been completed and painted by Building and Grounds staff. Bid documents will go out this fall for the larger stadium projects: bathrooms, electrical, doors/frames.
5. East Gym Parking Lot Lighting and Banner Repair Update: JB Contracting is still working with the banner vendor on solutions of breakage after storms and lighting malfunction.
6. Storm Drainage Piping Repair: Piping installed internally through east gym, coaches' office, pool and connected to the storm sewer.
7. Main Building Exterior Door Replacement: Southeast doors were ordered incorrectly, so new doors will be installed on August 9th, along with convergent for access control.

MARCO CONTRACT EXTENSION

Dr. Wroblewski recommended extending the contract for one year at the same rate paid in 2022-2023. The machines are in great condition and the extension allows for Mrs. Picco, Duplicating Specialist/Bookstore, additional time to become familiar with the contract renewal process. MOTION by Mrs. Alcorn, seconded by Mrs. Taliani to accept to recommend the Board of Education approve the Marco Contract Extension, as presented. Voting Aye: Mrs. Alcorn, Mrs. Taliani, and Mr. Merboth. Voting Nay: None. **The motion carried.**

NEW ACTIVITY ACCOUNT RECOMMENDATIONS

Dr. Wroblewski shared the following updates with the committee:

- a. Environmental Committee
- b. Cavs Shop

The Environmental Committee encourages staff involvement in our health insurance cooperative's wellness programs and funds received from the incentives will be used for future health/wellness events. The Cavs Shop is for Mr. Graff's Sports Marketing class. The current account is at Hometown Bank. Moving the account internally would provide direct management.

MOTION by Mrs. Taliani, seconded by Mrs. Alcorn, to recommend the Board of Education approve new activity accounts, as presented. Voting Aye: Mrs. Taliani, Mrs. Alcorn, and Mr. Merboth. Voting Nay: None. **The motion carried.**

UNION CONTRACTS EXPIRING IN 2023-2024

Dr. Wroblewski shared the upcoming expirations of the following contracts with the committee:

- a. L-P Local Federation of Teachers AFT Local 604
- b. L-P Support Staff Union AFT Local 604

DISTRICT FUNDRAISING PROCEDURE UPDATE

Dr. Wroblewski and Mrs. Whalen shared the need to implement an efficient system of checks and balances for fundraising efforts by individual sports and activities. Dr. Wroblewski will work with Athletic Director, Mr. Steve Hanson, and Activities Director, Mr. Jason Miller, to compile a master list of fundraising and map out a streamlined system to be presented to the Board.

COMPETITIVE BIDDING THRESHOLD UPDATE

Dr. Wroblewski shared effective January 1, 2024, the State of Illinois' competitive bidding threshold for contracts will increase from \$25,000 to \$35,000.

ACTIVITY BUS REPLACEMENT UPDATE

Mrs. Whalen updated the committee on pricing research to replace the four activity buses. She contracted Midwest Transportation and Sothern Bus & Mobility; estimates were \$100,000/bus. Dr. Wroblewski recommended letting bids for per previous Board approval.

OTHER

Dr. Wroblewski shared how St. Margaret's Hospital partnered with City Center to provide athletic training services to LP, and with the transition to OSF, OSF was not prepared, nor obligated, to provide such services. Dr. Wroblewski presented a tentative three-year services agreement to the committee to contract solely with City Center. The proposal matches the 2023-2024 fee structure set with St. Margaret and City Center, and Dr. Wroblewski will be recommending a 5% increase in years two and three to City Center and will update the Board once he has more information.

ADJOURNMENT

Motion by Mrs. Taliani, seconded by Mrs. Alcorn, to adjourn. Voting Aye: Mrs. Taliani, Mrs. Alcorn, and Mr. Merboth. Voting Nay: None. **The motion carried. Time 4:36 p.m.**



Mr. Matt Merboth
Committee Chair



Mrs. Jennifer Riva
Board Secretary