

**MINUTES
LASALLE-PERU TOWNSHIP HIGH SCHOOL DISTRICT #120
FINANCE COMMITTEE MEETING
MONDAY, FEBRUARY 13, 2023, 4:15 P.M.**

CALL TO ORDER

Mr. Matt Merboth, Committee Chair, called the meeting to order at 4:25 p.m.

ROLL CALL

PRESENT: Mr. Matt Merboth and Mrs. Sally Taliani

By PHONE ACCESS:

ABSENT: Mrs. Alcorn

OTHERS IN ATTENDANCE: Dr. Steven Wroblewski, Superintendent Mrs. Lori Whalen, Business Manager, and Mrs. Jennifer Riva, Board Secretary

REVIEW/APPROVE THE MEETING MINUTES FROM JANUARY 17, 2023, COMMITTEE MEETING

MOTION by Mrs. Taliani, seconded by Mr. Merboth, to approve the meeting minutes from January 17, 2023, Committee Meeting as presented. Voting Aye: Mrs. Taliani and Mr. Merboth. Voting Nay: None.

The motion carried.

MONTHLY FINANCIALS

Dr. Wroblewski presented the Revenue and Expenditure report, we are currently 58.3% through the fiscal year. Revenue: 87.22% Expenditures: 63.59%. The \$13M in bonds not reflected on report. Will have recommendation for amended budget in May. Building Fund interest income much higher than budgeted. Working Cash at 100% \$2.3M transfer. Operating Funds on target. Mrs. Whalen discussed Cash and Investments as of January 31, 2023, Investment Accounts and Cash Flow; healthy gains with nothing out of the ordinary.

ACCEPT TO RECOMMEND THE BOARD OF EDUCATION APPROVE MONTHLY FINANCIALS AS PRESENTED

MOTION by Mrs. Taliani, seconded by Mr. Merboth to accept to recommend the Board of Education approve the Monthly Financials as presented. Voting Aye: Mrs. Taliani and Mr. Merboth. Voting Nay: None. The motion carried.

AUTO SHOP RENOVATION PHASE III/MAIN BUILDING DOOR REPLACEMENT BID RECOMMENDATION

Dr. Wroblewski updated the Committee on sole bid received from Koolmaster Company Inc., LaSalle, IL for the Auto Shop Window Replacement Project (Base Bid: \$161,926) and Main Building Door Replacement Project (Alternate Bid 1: \$46,274) for a total of \$208,200. Base bid is less than projected amount when budgeting three years ago and alternate bid is slightly higher, but total is below anticipated cost.

ACCEPT TO RECOMMEND THE BOARD OF EDUCATION APPROVE TO AWARD KOOLMASTER COMPANY, INC., LASALLE, IL THE CONTRACT FOR THE AUTO WINDOW REPLACEMENT PROJECT (BASE BID \$161,926) AND MAIN BUILDING DOOR REPLACEMENT PROJECT (ALTERNATE BID 1: \$46,274) FOR A TOTAL OF \$208,200 AS PRESENTED

MOTION by Mrs. Taliani seconded by Mr. Merboth to accept to recommend the Board of Education approve to award Koolmaster Company, Inc. LaSalle, IL the contract for the Auto Shop Window Replacement project (Base Bid \$161,926) and the Main Building Door Replacement Project (Alternate

Bid 1: \$46,274) for a total of \$208,200 a presented. Voting Aye: Mrs. Taliani and Mr. Merboth Voting Nay: None. **The motion carried.**

SWIM CAMP PROGRAM ACTIVITY ACCOUNT RECOMMENDATION

Dr. Wroblewski updated the Committee on growth of the swim program and need of an activity account for accounting purposes. Recommended to authorize establishment of an Activity Account for Swim Camp Money.

ACCEPT TO RECOMMEND THE BOARD OF EDUCATION APPROVE THE ESTABLISHMENT OF AN ACTIVITY ACCOUNT FOR SWIM CAMP MONEY AS PRESENTED

MOTION by Mrs. Taliani, seconded by Mr. Merboth to accept to recommend the Board of Education approve the establishment of an Activity Account for Swim Camp Money as presented. Voting Aye: Mrs. Taliani and Mr. Merboth. Voting Nay: None. **The motion carried.**

ESSER III AMENDMENT RECOMMENDATION

- a. Professional Learning Communities Consulting Services

Dr. Wroblewski and Mrs. Whalen presented the ESSER III Amendment revision to remove select activity allocations and contract with Solution Tree for Professional Learning Community Consultation Services. Consultation services will be conducted on campus by a practicing Superintendent or Principal from a school equivalent to LPHS.

ACCEPT TO RECOMMEND THE BOARD OF EDUCATION APPROVE OF THE REVISED ESSER III PLAN TO CONTRACT WITH SOLUTION TREE FOR PROFESSIONAL LEARNING COMMUNITY CONSULTATION SERVICES AS PRESENTED

MOTION by Mrs. Taliani, seconded by Mr. Merboth, to accept to recommend the Board of Education of the revised ESSER III Plan to contract with Solution Tree for Professional Learning Community consultation services as presented. Voting Aye: Mrs. Taliani, and Mr. Merboth. Voting Nay: None. **The motion carried.**

SURETY BOND RECOMMENDATION

- a. Superintendent
- b. Treasurer

Dr. Wroblewski recommended to increase the Superintendent and Treasurer Surety Bonds 25% of the additional principal for Series 2023A and 2023B.

ACCEPT TO RECOMMEND THE BOARD OF EDUCATION APPROVE THE INCREASE OF THE SUPERINTNENT AND TREASURER SURETY BONDS FOR SERIES 2023A AND SERIES 2023B AS PRESENTED

MOTION by Mrs. Taliani, seconded by Mr. Merboth, to accept to recommend the Board of Education approve of the increase of Superintendent and Treasurer Surety Bonds for Series 2023A and 2023B as presented. Voting Aye: Mrs. Taliani and Mr. Merboth. Voting Nay: None. **The motion carried.**

COPY MACHINE BID RELEASE RECOMMENDATION

Dr. Wroblewski updated the Committee on expiration of current 5-year lease and requested authority to let bids for copy machine services. Release bids between March 1st and March 8th with a recommendation at the April Board meeting.

ACCEPT TO RECOMMEND THE BOARD OF EDUCATION APPROVE TO LET BIDS FOR COPY MACHINE SERVICES AS PRESENTED

MOTION by Mrs. Taliani, seconded by Mr. Merboth, to accept to recommend the Board of Education approve to let bids for copy machine services as presented. Voting Aye: Mrs. Taliani and Mr. Merboth. Voting Nay: None. **The motion carried.**

CAFETERIA HOURS/JOB DESCRIPTION REORGANIZATION UPDATE

Dr. Wroblewski and Mrs. Whalen updated the Committee on meetings held with Mr. Bobby Riahi and Cafeteria Staff to bring standardization to the department. Two new job descriptions were presented making them all-inclusive to the various function in the kitchen allowing the director flexibility. Restructuring hours to 3 shifts was proposed and Dr. Wroblewski met with Union representatives to discuss the process of selecting shifts by seniority per their contract. With the reorganization, two additional positions will be eligible for insurance.

EBC PRELIMINARY 2023-2024 INSURANCE RATE UPDATE

Dr. Wroblewski and Mrs. Whalen updated the Committee on the outcome of their preliminary meeting. We expect to see a rate adjustment of 15.4%, but even with the increase rates will sit where they were 3 years ago prior to EBC rates. We have highest loss ratio of 171% (1.6 million annual cost with a loss of 2.7 million). Dr. Wroblewski and Mrs. Whalen will consult with EBC representatives on what to do differently and opportunities to become involved/invest in wellness program in efforts to reduce loss ratio.

PUBLIC HEARING ON TENNIS COURT REPAIRS UPDATE

Dr. Wroblewski updated the Finance Committee that a public hearing will be held at the regular Board meeting on February 15, 2023, for approval of the HLS amendment. ISBE returned the amendment noting restorations fall under playground and sidewalk repairs and law requires a hearing to prove imminent need and authorization from the Board Dr. Wroblewski confirmed all previous level A projects have been fulfilled.

L-P SPORTS COMPLEX TRACK RESURFACING UPDATE

Dr. Wroblewski provided a track resurfacing project update. Five vendors have been identified: Byrne & Jones, two companies from Illinois (Elburn and Algonquin), one from Pennsylvania, and another from Florida. The Illinois vendors will be onsite in the upcoming weeks, while photos were requested for visual examinations from out of state vendors. More information will be presented next month.

SOLAR ENERGY EXPLORATION UPDATE

Dr. Wroblewski shared the district is exploring solar panel options for the Main Building and East Building/ACC Wing. Main Building roof on the 1927 wing is approaching end of life (20 years). Mr. Yona Lunken is conducting a study analysis and will meet with Dr. Wroblewski, Mrs. Whalen and Mr. Tomminello to share his report. More information will be presented next month.

OTHER

ADJOURNMENT

Motion by Mrs. Taliani seconded by Mr. Merboth, to adjourn. **All in favor. Time 5:04 p.m.**



Mr. Matt Merboth
Committee Chair



Mrs. Jennifer Riva
Board Secretary